

Architecture Ranch Policies

College of Architecture

Texas A&M University

The following policies will be followed until they are revised or amended:

1. **ALL** faculty, staff or students must attend and pass all safety courses prior to holding/attending classes or workshops at the Ranch. All must complete the Shop Training Course, held by Isaac Montoya and the Ranch Training, held by Jim Titus and Chuck Tedrick.
2. Students may only be at the Ranch when their instructor and one of the Ranch managers are present. If the instructor is not present the students will not be allowed to work at the Ranch.
3. Students are only allowed at the Ranch during scheduled project/class time; under **NO** circumstances are students allowed at the Ranch unsupervised. If a student is caught at the Ranch with out both the instructor and one of the Ranch managers they will be asked to leave and may not return to the Ranch.
4. Faculty may use the facility for special, pre-approved projects, and pre-approved classes on a semester-by-semester basis.
5. Use of the Ranch facilities by non-TAMU related individuals is prohibited at all times. One must be a paid staff member, a faculty member, or a student at Texas A&M University in order to use the facilities.
6. Safety is everyone's responsibility. The Ranch Managers will maintain the safety programs for the Ranch and make sure University requirements are complied with. Anyone breaking these safety procedures will lose privileges to use the Ranch facilities.
7. Visitors to the Ranch must report to the Managers office upon arrival, must be approved by the faculty member, and must have the proper safety attire (normally a hard hat, safety glasses, closed toed shoes and fitted clothing) and they must be escorted when in the facility at all times. Any visitor not following the prescribed safety procedures will not be allowed access to the facility and may be required to leave the facility immediately.
8. The hours of operation of the Ranch Facility will be posted by the Ranch Managers at the main entrance to the building, and will be made known to anyone using the facility, including students, well in advance of any class meetings or project start-ups. Ranch users will be made aware of any changes in the hours of operation with enough lead time to allow for adjustments in use.
9. Ranch Managers, in coordination with University officials, will designate areas for parking of automobiles. Fire and emergency access and rules and regulations of Texas A&M University must be obeyed at all times.