

Architecture Ranch Scheduling Request

To schedule time at the Architecture Ranch please complete and turn in the following form at least two weeks prior to request.

ALL FACULTY AND STUDENTS MUST ATTEND AND PASS ALL SAFETY CLASSES PRIOR TO WORKING AT THE RANCH

_____ Date of Request

Course: _____

Number of Students: _____

Date & Time: _____

(Please schedule in week long periods if possible. If you would like you may attach a calendar with the dates & times marked out.)

Contact Person: _____

Phone: _____

(This must be a number you can be reached at directly for any questions or concerns we may have. The number will remain confidential. Please do not put your department office number.)

E-mail: _____

Detailed Description & Purpose for Using the Ranch:

(Include discussion of equipment / tools that will be used. Attach additional sheets if necessary)

Ranch Coordinator Only
Approvals

Dean: _____

Ranch: _____

Dept. Head: _____

Woodshop: _____

*Deliver all request forms to
Dawn Trog in the Dean's Office,
Langford A 202*