

APPLICATION TO UPPER-LEVEL 2009
MAJOR: ENVIRONMENTAL DESIGN
For Summer/Fall Admittance

Please Print

Name	UIN#		
First	Last	Middle	
Permanent Address			
Local Address			
Local Phone		Email	

Declare an Option: _____ Architectural Studies Option Catalog # _____

UPPER LEVEL APPLICATION PROCESS

1. The Application to Upper level consists of:

- A. The Required Course Worksheet (see the reverse side of this sheet)
- B. Portfolio: A collection of the applicant's work in an 8 ½" x 11" binder that shows examples from the following design and drawing studios: **ENDS 105, ENDS106, ENDS115, ENDS 116, ENDS170, ARCH 205, ARCH 206 or ARCH 207**
- C. A Resume (may be included in portfolio)

Other related class(es).

You should have at least one image from each of the above classes. Sample portfolios are in the Architecture Advising Office (418 Langford A)

- All images should be reproduced and graphically laid out in the best possible manner to showcase design and drawing abilities, accompanied by a brief description of each project and the design intent.
 - Other examples of artistic work such as painting, photography, graphic design, computer imagery and constructed work (furniture, sculpture, building projects) may be included. Supportive material is optional and to be put at the end of the portfolio.
 - Faculty reviewers will appraise portfolios as evidence supporting design studio and drawing class grades.
 - Reviewers will also serve to identifying the best work from the class.
 - The Portfolio Review Information sheet must be submitted with the portfolio (i.e., placed in the first pocket of the binder).
 - Portfolio Evaluation sheets (3 per student) must be put in the pockets at the end of the binder (or attached in some manner), with your name on each sheet.
 - Up to 10 of the best portfolios will be chosen to receive recognition from the department.
2. Before submitting this application to the Undergraduate Programs Office, ALL required course work must either be: (a) completed; or (b) "in progress" - currently enrolled in the course. Coursework completed at other institutions or universities must be noted on the application form. **It is the student's responsibility to ensure that all coursework is transferred to Texas A&M University.**
3. The application process is designed to determine those best-qualified applicants who will be admitted to upper-level studies (ENDS). The enrollment management policy of the College of Architecture states the following: "Admission to the upper-division and to a major field of study is not guaranteed if there are more qualified applicants than there are available spaces". The number of applicants accepted will be determined by the Department of Architecture based on the number of seats available in the program. To aid in the pre-registration process, students may be accepted to upper-level studies with "in progress" courses. These students will be allowed to enroll in upper level (College of Architecture 300 & 400) courses. However, students who fail to complete "in progress" coursework by the end of the semester will be dropped from all upper level *College of Architecture* courses for which they have enrolled.
4. Application materials must be submitted to the Department of Architecture Advising office (ARCA 418) by the following deadline date: Fall Acceptance (students completing coursework by the end of Summer) – March 2
5. Applications must be complete, accurate and signed by the applicant. **Incomplete and unsigned applications will be returned without action.**
6. Contact numbers along with an address must be provided on the application form. Determination of upper level admission will be made within 30 days after the published deadline dates and acceptance/denial letters will be sent to the address on your application.

REQUIRED COURSE WORKSHEET

1. All students applying to upper-level must satisfactorily complete at least 60 hours of **degree plan course work** with a minimum 2.5 GPR.
2. Students must earn a grade of “C” or better in all College of Architecture courses.

REQUIRED COURSEWORK: “Transition Class” (cat. 130 changed to 131) will use the following chart:

COURSE	HR	GRADE		COURSE	HR	GRADE	
		1	2			1	2
ENGL 104	3			ENDS 115	3		
MATH 141 / 152	3 / 4			ENDS 149 or ARCH 249	3		
MATH 142 / 151	3 / 4			ENDS 150 or ARCH 250	3		
PHYS 201	4			ENDS 170 or 116	3		
ENDS 102	1			ENDS 205 or ARCH 205	4		
ENDS 103	1			ENDS 211 or ARCH 206 or 207	4		
ENDS 105	3			ENDS 231 (if pre cat 130)	3		
ENDS 106	3			ENDS 233 (if pre cat 130)	3		
COSC 253	3			CARC 481	1		
ARCH 212 (not req. for U.L.)							

- In **COLUMN “1”** note the letter grade of **all** completed required courses. Courses completed through Advanced Placement Credit by exam should be noted as **“CR.”**
- In **COLUMN “2”** indicate the following: **“IP”** for coursework currently in progress. **“T”** for **completed** coursework not taken at Texas A&M (transferred from another institution and **on record** with the TAMU Records Office); **“CR”** for course(s) completed through Advanced Placement Credit by exam. If the course is being completed at an institution other than Texas A&M, note the institution where the coursework will be completed in the space below.
- **Courses being taken in summer should be listed as such and will be considered in progress at the time of application.**

List all institutions at which “in process” or correspondence work is being completed:

I affirm that this application is complete and the information provided is accurate.

Student Signature _____

Date _____

NOTE: Portfolios not picked up 2 weeks after decisions have been announced will become the property of the Department of Architecture and may be used as examples for other students or discarded.

Office Use Only:

GPR - Required course work _____ GPR - 60 hours or more of Degree Plan Coursework _____

ACTION: Accepted _____ Provisionally Accepted _____ Denied _____

Date: _____